

# HOW TO E-FILE A COMMENT WITH THE PUC ABOUT THE PROPOSED PECO SETTLEMENT



## 1) Write your comments in a separate document

- All comments must be saved in PDF format.

## 2) Set up an e-filing account

- Go to [efiling.puc.pa.gov](https://efiling.puc.pa.gov) and click **"Create Account"** in the upper righthand corner of the screen.
- A new page will open with a registration form. Select **"Individual"** for account type and fill out the form.
- Click **"Create Account"** at the bottom of the form.
- Go to your email and click **"Verify your eFiling account"** in the message sent by the PUC.

## 3) Now that you've set up your account, you're ready to file a comment!

- Return to [efiling.puc.pa.gov](https://efiling.puc.pa.gov).
- In the upper righthand corner, click **"Login."**
- Select "Existing Filing" and enter **M-2021-3014286**.

## 4) You're ready to submit your comment!

- Select **"Comment"** from the pull down menu and upload your comments in PDF format.
- **You will need to click through several times** to confirm submission until you get to a confirmation page.
- Print or save the confirmation page for your records.