

City of Philadelphia Adult Probation and Parole Department (APPD)

Model Language on Immigration and Customs Enforcement (ICE) Collaboration

- (a) APPD staff **shall not affirmatively contact** Immigration and Customs Enforcement (ICE) to provide any information about an individual—including but not limited to an individual’s citizenship, immigration status, release date, home address, work address, or reporting schedule.
- (b) APPD staff **shall not respond** to an ICE request for information about an individual—including but not limited to an individual’s citizenship, immigration status, release date, home address, work address, or reporting schedule —unless the request is accompanied by a judicial warrant and has been reviewed and approved by APPD General Counsel.
- (c) APPD staff shall **not collect information** from individuals concerning immigration or citizenship status. APPD staff shall not disclose any such information already in their possession in any manner that violates federal, state, or local law.
- (d) APPD staff is **prohibited from detaining or arresting** a probationer on behalf of ICE, or in any manner facilitating contact between ICE and a probationer, whether by arranging for the probationer to report or by some other means, unless the APPD General Counsel determines that a valid judicial warrant has been issued.